

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

May 27, 2020
Executive Committee

1. Call to Order

Meeting was called to order by Rinard at 9:00 a.m.

2. Roll Call

Executive Committee Members

Members present: Jim Braughler, Steve Nass and Michael Wineke.

Members present via videoconference: Conor Nelan, Amy Rinard

Others Present: Ben Wehmeier, County Administrator; Sarana Stolar, Corporation Counsel and Yelena Zarwell, Asst. Corporation Counsel.

Others present via videoconference: Supervisor Anita Martin, Supervisor Walt Christensen; Audrey McGraw, County Clerk; Supervisor Laura Payne and Terri Palm, HR Director.

3. Certification of compliance with Open Meeting Law Requirements

Wehmeier certified compliance with the Open Meetings Law.

4. Review of Agenda

Agenda was approved as printed.

5. Public Comment

None

6. Approval of the May 5, 2020 committee meeting minutes

Draft minutes were provided for review.

Motion by Braughler/Nass to approve the May 5, 2020 committee meeting minutes as presented. Motion passed 5-0.

7. Approval of the May 12, 2020 county board minutes

Draft minutes were provided for review.

Motion by Nass/Wineke to approve the May 12, 2020 County Board minutes as corrected. Motion passed 5-0.

8. Communications

- Powers and Duties of County Health Officer

9. Discussion and possible action on Communicable Disease Ordinance

A draft of the Powers and Duties of County Health Officer was provided for review. Wehmeier reviewed the ordinance and answered questions from the committee. The WCA is working on recommendations on this. The Board of Health will review it. Ben is looking for feedback from the committee. The committee would like to review the final draft before approving. The committee would like to see example documents from other counties for reference. No action taken.

10. Discussion and Possible Action on extending the emergency declaration

The emergency declaration was extended until June 9th. The committee discussed modifying and extending the emergency declaration. The section of the declaration related to Finances will be removed.

Motion by Nass/Nelan to support the amended extension of the emergency declaration and forward to the County Board for their consideration. Motion passed 5-0.

11. Discussion and Possible Action on extending the remote attendance policy

The committee discussed making this a permanent rule change. Ben recommended removing the language that relates back to the emergency declaration. The committee supported this recommendation.

Motion by Nelan/Braughler to support the amended extension of the remote attendance policy and forward to the County Board for their consideration. Motion passed 5-0.

12. Financial Reports (YTD)

Financial reports were provided for review. No action taken.

13. County Administrator's monthly report

Wehmeier gave a verbal report highlighting the following: Working on internal and external recovery, Department Head meetings for office department recovery, court recovery, WMMIC annual meeting, working on relaunching projects to keep them moving forward,. No action taken.

14. Discussion and possible action on tentative future meeting schedule and agenda items

- Approval of May 27, 2020, 2020 Executive Committee meeting minutes
- Approval of June 9, 2020 County Board meeting minutes
- Discussion and possible action on Committee Chair meeting
- Financial Reports

18. Next meeting: There will be a special meeting to review the final draft of the Communicable Disease Ordinance. The next regularly scheduled meeting is on June 24, 2020 at 9:00 a.m.

19. Adjourn

Motion by Nelan/Nass to adjourn at 10:28 a.m. Motion approved 5-0.